

Private Tutoring Schedule- Spring 2020

Student Name: _____

Start Date: _____

January

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

TUTORING POLICIES

- Students are required to attend a minimum of 8 sessions in to receive the regular tutoring rates. We require regularly scheduled tutoring sessions at this rate.
- Emergency appointments (less than 24 hours' notice) include an additional fee of \$20/hour
- **Reschedule Policy:** If you must reschedule, we will do everything we can to accommodate your change. However, you must contact us within a **minimum of 24 hours** in advance and reschedule a **makeup time within one week's time of the original session.** You will still be billed at the normal rate. Students are allowed **one reschedule per semester at no additional fee.** **Additional rescheduled appointments incur a \$25 additional fee per rescheduled appointment** as often times we have to adjust tutor schedules to accommodate the change.
- Additional fees will be billed with the following month's tuition.
- **Credits:** Amazing GrAdeS Tutoring does not credit missed appointments or appointments cancelled with less than 24 hours' notice. We follow the Rockwall ISD calendar as it pertains to school cancellations. If school is cancelled due to inclement weather, then we will close and provide a credit for the session. If we close due to inclement weather on a weekend that you or your child is scheduled to attend, then you will be notified of the closing by a staff member and credited for your session.
- Pre-paid tuition is non-refundable.
- Intermittent students may not make appointments more than one week in advance. **Sessions scheduled outside of normal business hours require a two-hour session minimum.**

PREFERRED METHOD OF MONTHLY TUITION PAYMENTS

- Check, Cash, or Money Order
*This requires an upfront deposit *
- Automatic Draft

By signing this form, you agree and understand the policies listed above and in the commitment form. The commitment form will always be available for your reference at www.amazinggrades4u.com.

Parent Name: _____

Parent Signature: _____

Date: _____


May

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

KEY

 **Holiday**

 **Early Release**

 **Bad Weather/ Staff Development**